

This report will be made public on 8 April 2019



Report number: **OS/18/05**

To: Overview and Scrutiny Committee
Date: 16 April 2019
Status: Non- executive decision
Responsible Officer: Amandeep Khroud, Assistant Director – Governance, Law and Regulatory Services

SUBJECT: ANNUAL SCRUTINY WORK PROGRAMME 2019/20

SUMMARY: This report presents recommendations for the work programme for the overview and scrutiny committee for 2019/20.

REASONS FOR RECOMMENDATIONS:

The Committee is asked to agree the recommendations set out below in order to agree the annual scrutiny work programme for the Full Council's approval.

RECOMMENDATIONS:

1. To receive and note report OS/18/05.
2. To recommend to Council that the items numbered (5); (7); (9); (10) and (14) in appendix 1 to this report form the annual scrutiny work programme for 2019-20.

1. INTRODUCTION

- 1.1 The overview and scrutiny procedure rules require that the work programme of the committee be approved at the annual meeting of the council (the programme can be a rolling one) as the annual scrutiny programme. See rule 7.2 of the overview and scrutiny procedure rules.
- 1.2 The Committee needs to consider what work programme should be adopted as the annual scrutiny programme. This report sets out the recommendations of the Overview and Scrutiny Committee.
- 1.3 The Overview and Scrutiny Committee performs all scrutiny functions on behalf of the Council.
- 1.4 The terms of reference of the Overview and Scrutiny Committee are set out in Part 7 of the Constitution.
- 1.5 These rules apply to the Overview and Scrutiny Committee, and any subcommittees, with any necessary changes.

2. RECOMMENDATIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE

- 2.1 In formulating the recommendations ideas were sought by:
 - advertisement on the website;
 - consulting with the town and parish councils;
 - canvassing the views of Councillors;
 - contacting Corporate and Assistant Directors
 - social media and press release.
- 2.2 In addition topics were also put forward in other ways, e.g. by committee or by referral from council.
- 2.3 The suggestions that have been received through the above process are shown in appendix 1. In addition the quarterly budget monitoring and performance reports will be considered by the Committee
- 2.4 It is for the committee to decide which items should be recommended to full council to be included in the annual scrutiny work programme. It is considered that whilst some of the suggestions have merit others for the reasons shown in the comments column should not be included in the work programme. Consequently only items (5); (7); (9); (10) and (14) are recommended for inclusion
- 2.5 As ever the existence of an annual scrutiny programme would not prevent the committee from looking at emerging issues as they arise.
- 2.5 The Committee will act as the Council's Crime and Disorder Committee and to meet for that purpose at least once a year.

3. RISK MANAGEMENT ISSUES

A summary of the perceived risks are as follows:

No perceived risks.

4. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS

4.1 Legal officer's comments

There are no legal comments.

4.2 Finance officer's comments

Any financial implications arising from the overview and scrutiny work programme which is not covered by existing budgets will need to be considered within the council's medium term financial planning processes.

4.3 Diversities and equalities implications

There are no specific diversities and equalities Implications arising from this report.

5. CONTACT OFFICER AND BACKGROUND DOCUMENTS

Councillors with any questions arising out of this report should contact the following officer prior to the meeting:

Amandeep Khroud, Assistant Director – Governance, Law and Regulatory Services

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Appendices:

Appendix 1: Suggestions for the Annual Scrutiny Work Programme 2019/20